

Frequently Asked Questions

Statewide RFA Indiana Tobacco Prevention and Cessation Agency

1. What are acceptable matching funds?

Matching funds are required for this grant proposal. The required match is 50 percent for every dollar above \$60,000 requested in the proposal. Matching funds should clearly demonstrate a contribution from the organization that is directly linked to achieving tobacco control objectives.

Matching funds could include cash from sources other than ITPC.

Noncash contributions will be reviewed and approved on a case-by-case basis. ITPC is looking for non-cash contributions to support the statewide grant approved. This is for new initiatives created by the project, not to support existing programs or current projects.

Items specifically excluded from being counted towards noncash contributions:
Salaries for existing staff not dedicated to tobacco grant activities

Expenditures for facility rental, utilities or maintenance,

Donated services or equipment, which are not converted to cash,

Gifts that are given to the organization that are not given specifically in support of the project and that are not transferred to the applicant.

Registration fees or any other fee or charge for participation in or attendance at project activities

Applicant's own contribution to the project for activities currently performed under an existing program or project

Money or property that is made available to the applicant through a contractual agreement in which the donor establishes rights over products resulting from funded activities or has the right to withhold payment if levels of performance are not attained.

Contributions that are made under circumstances where there is the appearance the donor might benefit financially by contributing to a particular project, for example, (1) contributions from any institution or individual involved in project activities if the individual, the institution, or persons in their employ will be paid from grant or cost-sharing funds for services rendered to the project; (2) contributions from persons closely related to and living in the same household with someone who directs a grant project if the project director will receive some form of remuneration for the work performed on the project.

2. Do you have the 2006 objectives developed yet? On the website, we still only see the 2005 specific objectives listed.

For purposes of this grant, refer to the six priority areas as stated in the RFA document. You may want to also download the 2005 Annual Report for an overall understanding of ITPC's statewide program.

3. In regards to the match, if awarded the grant, will the grantee have to provide documentation of the matching funds?

Yes, on a quarterly basis, all grantees must provide adequate supporting documentation to substantiate existence, receipt, and use of matching funds for the project. Adequate supporting documentation should include, but is not limited to; original copies of donors' pledge letters, proof of payment for staffing dedicated to program (time sheets including daily logs of hours and activities dedicated to program), etc. any additional documentation as requested to support the existence of a non-cash donation. Supporting documentation must be made available upon request. Donor's pledge letters must be submitted with application.

4. Is this grant just for direct service organizations?

No, the grants are not just for direct service organizations.